

ROSELLE PUBLIC LIBRARY DISTRICT
FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016



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ROSELLE PUBLIC LIBRARY DISTRICT

PRINCIPAL OFFICIALS

JUNE 30, 2016

Sue Ellen Eichholz,
President

Priscilla Spencer, Vice President

Terrell Barnes, Trustee

Sue Harold, Treasurer

Gary Oprechak, Trustee

Elaine Pizzicaro, Secretary

Thomas Piorkowski, Trustee

Samantha Millsap,
Executive Director



INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Roselle Public Library District
Roselle, Illinois

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Roselle Public Library District as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Roselle Public Library District, as of June 30, 2016, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplementary information on pages 4 through 7 and 22 through 24 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's financial statements. The accompanying financial information listed as Additional Information in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the financial statements as a whole.

The Clure, Inseena + Co., Chtd.

November 9, 2016

ROSELLE PUBLIC LIBRARY DISTRICT

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2016

As management of Roselle Public Library District, this narrative overview and analysis is provided of the District's financial activities for the fiscal year ending June 30, 2016. We recommend readers consider information in conjunction with the financial statements as a whole.

Overview of the Financial Statements

Management's discussion and analysis serves as an introduction to the District's financial statements. The statements presented include a Governmental Funds Balance Sheet and Statement of Net Position, a Statement of Governmental Fund Revenues, Expenditures, and Changes in Fund Balances and Statement of Activities, and notes to the financial statements. The District qualifies as a special-purpose government engaged in only one governmental type activity allowing it to combine the fund and government-wide financial statements. This is done through the use of an adjustment column, on the face of the statements, which reconciles the fund based accounting policies to the government-wide statements.

Financial Highlights

The District's total net position as of June 30, 2016 and 2015 were \$3,538,488 and \$3,400,974, respectively. For the years ended June 30, 2016 and 2015 the net position increased/(decreased) by \$137,514 and \$(300,367), respectively. The term "net position" represents the difference between total assets/deferred outflows of resources and total liabilities/deferred inflows of resources.

Financial Statements

The financial statements of the District are intended to provide the reader with an understanding of the financial position of the District as of the close of the fiscal year and the results of activities for the year then ended. The fund financial statements focus on current financial resources while government-wide financial statements are similar to a private-sector business.

The Governmental Funds Balance Sheet and Statement of Net Position provides information on the District's assets/deferred outflows and liabilities/deferred inflows of resources. The difference between these two represents governmental fund balances for the current financial resources reporting and net position for the government-wide reporting. Increases in fund balances and net position occur when revenues exceed expenses. Information is presented for each major fund or group of funds and shows any restrictions on the fund or net position.

The Statement of Governmental Fund Revenues, Expenditures, and Changes in Fund Balance and Statement of Activities reflects the results of the District's revenues, expenditures and activities during the year and the corresponding effect on fund and net position balances. This statement shows the source of District revenues and how those revenues were used to provide library services.

Notes to the financial statements provide additional information that is essential for a full understanding of the information provided in the basic financial statements. Required Supplementary Information consists of more detailed data on the retirement fund schedule of funding progress and a comparison of appropriation to actual revenues and expenditures.

Financial Analysis

Net position may serve, over time, as a useful indicator of a government's financial position. The District's assets/deferred outflows of resources lagged behind liabilities/deferred inflows of resources by \$(33,342) as of the close of the year. Of the Net Position balance, \$1,277,622 is unrestricted, \$309,448 is restricted and \$1,951,418 is invested in capital assets.

Condensed Statement of Net Position

	June 30,	
	2016	2015
Current and Other Assets	\$ 3,966,451	\$ 3,751,090
Capital Assets, net of accumulated depreciation	<u>1,951,418</u>	<u>2,016,732</u>
Total Assets	<u>5,917,869</u>	<u>5,767,822</u>
Deferred Outflows of Resources	<u>361,818</u>	<u>51,167</u>
Current Liabilities	52,664	52,778
Non-Current Liabilities	<u>698,201</u>	<u>474,023</u>
Total Liabilities	<u>750,865</u>	<u>526,801</u>
Deferred Inflows of Resources	<u>1,990,334</u>	<u>1,891,214</u>
Net Position		
Net Investment in Capital Assets	1,951,418	2,016,732
Restricted	309,448	305,051
Unrestricted	<u>1,277,622</u>	<u>1,079,191</u>
Total Net Position	<u>\$ 3,538,488</u>	<u>\$ 3,400,974</u>

As can be seen from the statement above, over one half of the District's assets are current and consist primarily of cash and receivables. The remainder is capital (tangible) assets.

Condensed Statement of Changes in Net Position

	For Years Ended June 30,	
	2016	2015
Revenues		
Property and Replacement Taxes	\$ 1,898,495	\$ 1,880,375
Interest Income	6,278	2,327
Grants	17,569	28,489
Donations	20,484	20,304
Fines, Fees and Other	<u>36,494</u>	<u>43,471</u>
Total Revenues	<u>1,979,320</u>	<u>1,974,966</u>
Expenses		
Personnel	967,990	973,074
Library Materials	51,463	52,063
Library Maintenance	141,836	150,463
Automation System	63,260	60,928
Operating Costs	36,692	31,024
FICA	61,621	59,650
Audit	10,902	9,302
Insurance	12,593	12,778
Depreciation/Loss on Disposal of Assets	315,261	302,151
IMRF Pension	244,198	332,453
Other Expenditures	<u>106,846</u>	<u>96,959</u>
Total Expenses	<u>2,012,662</u>	<u>2,080,845</u>
Change in Net Position	(33,342)	(105,879)
Net Position, Beginning of Year, as Originally Stated	3,400,974	3,701,341
Prior Period Adjustment	<u>170,856</u>	<u>(194,488)</u>
Net Position, Beginning of Year, as Restated	<u>3,571,830</u>	<u>3,506,853</u>
Net Position, End of Year	<u>\$ 3,538,488</u>	<u>\$ 3,400,974</u>

The following is a summary of changes in fund balances for the year ended June 30, 2016:

<u>Governmental Funds</u>	<u>Fund Balance June 30, 2015</u>	<u>Increase (Decrease)</u>	<u>Fund Balance June 30, 2016</u>
General	\$ 1,025,511	\$ 213,825	\$ 1,239,336
Special Reserve	500,109	(48,851)	451,258
Working Cash	186,124	-	186,124
Building Maintenance	9,036	3,088	12,124
Social Security	23,793	(2,833)	20,960
IMRF	42,796	2,356	45,152
Worker's Compensation	7,384	939	8,323
Unemployment Compensation	21,475	(420)	21,055
Liability Insurance	12,338	(566)	11,772
Audit	2,104	1,834	3,938
Total Fund Balances	<u>\$ 1,830,670</u>	<u>\$ 169,372</u>	<u>\$ 2,000,042</u>

An operating transfer of \$77,500 was made from the General Fund to the Special Reserve Fund and the Audit Fund in the amounts of \$75,000 and \$2,500, respectively.

Budgetary Highlight

The District's General Fund expended \$1,493,248, which was \$606,240 less than the appropriation of \$2,099,488.

Capital Assets

The following is a summary of capital assets:

	<u>June 30,</u>	
	<u>2016</u>	<u>2015</u>
Land	\$ 105,000	\$ 105,000
Land Improvements	78,780	82,040
Building and Improvements	3,667,194	3,598,275
Furniture and Equipment	505,670	508,984
Books and Library Materials	<u>1,624,368</u>	<u>1,696,618</u>
Cost of Capital Assets	5,981,012	5,990,917
Less Accumulated Depreciation	<u>4,029,594</u>	<u>3,974,185</u>
Net Capital Assets	<u>\$ 1,951,418</u>	<u>\$ 2,016,732</u>

The Library Collection includes adult and children's printed, electronic, and audio visual materials, software and reference collection. Significant capital asset additions during the year were books and library materials, computer equipment, flooring on the stairway and second floor, and furniture in the youth services area. Additional information regarding the District's capital assets can be found in Note 4 on pages 14 and 15.

Description of Current or Expected Conditions

The Board of Trustees and the Executive Director continue to monitor the financial climate to identify any possible effects on the fiscal health of the Library District. The financial conditions have remained stable for the District, and management estimates this to continue through the coming year.

Requests for Information

This financial report is designed to provide a general overview of the District's finances for all those with an interest in its finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Executive Director, Roselle Public Library District, 40 South Park Street, Roselle, Illinois 60172.

BASIC FINANCIAL STATEMENTS

ROSELLE PUBLIC LIBRARY DISTRICT

GOVERNMENTAL FUNDS BALANCE SHEET AND
STATEMENT OF NET POSITION

JUNE 30, 2016

	GENERAL FUND	SPECIAL RESERVE FUND	OTHER FUNDS	TOTAL	ADJUSTMENTS (Note 11)	STATEMENT OF NET POSITION
ASSETS						
Cash and Cash Investments	\$ 2,033,234	\$ 451,258	\$ 399,851	\$ 2,884,343	\$ -	\$ 2,884,343
Library Foundation Investments	69,198	-	-	69,198	-	69,198
Property Taxes Receivable	913,725	-	99,185	1,012,910	-	1,012,910
Capital Assets, Net of Accumulated Depreciation	-	-	-	-	1,951,418	1,951,418
Total Assets	3,016,157	451,258	499,036	3,966,451	1,951,418	5,917,869
DEFERRED OUTFLOWS OF RESOURCES						
Deferred Items Related to Pension (IMRF)	-	-	-	-	361,818	361,818
Total Assets and Deferred Outflows of Resources	\$ 3,016,157	\$ 451,258	\$ 499,036	\$ 3,966,451	\$ 2,313,236	\$ 6,279,687
LIABILITIES						
Accounts Payable	\$ 5,202	\$ -	\$ -	\$ 5,202	-	5,202
Accrued Salaries	24,118	-	-	24,118	-	24,118
Accrued Compensated Absences	-	-	-	-	23,344	23,344
Long-Term Liabilities						
Due after one year	-	-	-	-	698,201	698,201
Total Liabilities	29,320	-	-	29,320	721,545	750,865
DEFERRED INFLOWS OF RESOURCES						
Deferred Property Taxes	1,747,501	-	189,588	1,937,089	-	1,937,089
Deferred Items Related to Pension (IMRF)	-	-	-	-	53,245	53,245
Total Liabilities and Deferred Inflows of Resources	1,776,821	-	189,588	1,966,409	774,790	2,741,199
FUND BALANCES / NET POSITION						
Fund Balances						
Restricted for Statutory Purposes	-	-	309,448	309,448	(309,448)	-
Committed for Capital Projects	-	451,258	-	451,258	(451,258)	-
Unassigned	1,239,336	-	-	1,239,336	(1,239,336)	-
Total Fund Balances	1,239,336	451,258	309,448	2,000,042	(2,000,042)	-
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 3,016,157	\$ 451,258	\$ 499,036	\$ 3,966,451		
Net Position						
Net Investment in Capital Assets					1,951,418	1,951,418
Restricted					309,448	309,448
Unrestricted					1,277,622	1,277,622
Total Net Position					\$ 3,538,488	\$ 3,538,488

The accompanying notes are an integral part of these financial statements.

ROSELLE PUBLIC LIBRARY DISTRICT

GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES AND STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2016

	GENERAL FUND	SPECIAL RESERVE FUND	OTHER FUNDS	TOTAL	ADJUSTMENTS (Note 11)	STATEMENT OF ACTIVITIES
REVENUES						
Property Taxes	\$ 1,694,545	\$ -	\$ 193,094	\$ 1,887,639	\$ -	\$ 1,887,639
State Replacement Taxes	10,856	-	-	10,856	-	10,856
Grants	17,569	-	-	17,569	-	17,569
Fines and Fees	20,931	-	-	20,931	-	20,931
Interest Income	4,625	1,163	490	6,278	-	6,278
Donations	20,484	-	-	20,484	-	20,484
Miscellaneous	15,563	-	-	15,563	-	15,563
Total Revenues	1,784,573	1,163	193,584	1,979,320	-	1,979,320
EXPENDITURES / EXPENSES						
Personnel	968,218	-	-	968,218	(228)	967,990
Trustee Expenses	2,542	-	-	2,542	-	2,542
Library Materials	150,930	-	-	150,930	(99,467)	51,463
Operating Costs	36,692	-	-	36,692	-	36,692
Promotion and Publicity	36,398	-	-	36,398	-	36,398
Library Maintenance	143,703	-	-	143,703	(1,867)	141,836
Professional Services	21,249	-	-	21,249	-	21,249
Automation System	93,077	-	-	93,077	(29,817)	63,260
Capital Outlay	1,312	125,014	-	126,326	(118,796)	7,530
Grant Expenditures	28,507	-	-	28,507	-	28,507
Donations and Miscellaneous	10,620	-	-	10,620	-	10,620
FICA	-	-	61,621	61,621	-	61,621
Insurance	-	-	12,593	12,593	-	12,593
Audit	-	-	10,902	10,902	-	10,902
IMRF Pension	-	-	106,570	106,570	137,628	244,198
Depreciation/Loss on Disposal of Assets	-	-	-	-	315,261	315,261
Total Expenditures / Expenses	1,493,248	125,014	191,686	1,809,948	202,714	2,012,662
Excess (Deficiency) of Revenues Over (Under) Expenditures	291,325	(123,851)	1,898	169,372	(202,714)	-
OTHER FINANCING SOURCES (USES)						
Transfers In (Out)	(77,500)	75,000	2,500	-	-	-
Net Change in Fund Balances	213,825	(48,851)	4,398	169,372	(169,372)	-
Change in Net Position	-	-	-	-	(33,342)	(33,342)
FUND BALANCES / NET POSITION						
Beginning of Year, as originally stated	1,025,511	500,109	305,050	1,830,670	1,570,304	3,400,974
Prior Period Adjustment	-	-	-	-	170,856	170,856
Beginning of Year, as restated	1,025,511	500,109	305,050	1,830,670	1,741,160	3,571,830
End of Year	\$ 1,239,336	\$ 451,258	\$ 309,448	\$ 2,000,042	\$ 1,538,446	\$ 3,538,488

The accompanying notes are an integral part of these financial statements.

ROSELLE PUBLIC LIBRARY DISTRICT

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Roselle Public Library District (District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District's reporting entity includes all entities for which the District exercised oversight responsibility as defined by the Governmental Accounting Standards Board (GASB).

The District has developed criteria to determine whether outside agencies should be included within its financial reporting entity. The criteria include, but are not limited to, whether the District (1) selects the governing authority or management, (2) has the ability to significantly influence operations, or (3) has accountability for fiscal matters (e.g., final budget approval, responsibility for funding deficits, management of assets, etc.). Using these criteria, the District has included in its financial statements the activities of the Library Foundation.

B. Basis of Presentation

The government-wide and fund financial statements are combined, with a reconciliation shown between them.

The Governmental Funds Balance Sheet and Statement of Net Position and Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances and Statement of Activities combines information about the reporting government as a whole and fund statements to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain District functions or activities.

Major individual governmental funds are reported as separate columns in the fund financial statements. The major funds are the general fund and special reserve fund. Following is a description of the major and non-major funds.

General Fund Type - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund Type - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

restricted to expenditures for specified purposes. The special revenue funds of the District are: Building Maintenance, Social Security, IMRF, Workers' Compensation Insurance, Unemployment Insurance, Liability Insurance, Audit and Working Cash.

Capital Projects Fund Type - This fund (Special Reserve Fund) is used to account for the acquisition or construction of capital assets.

C. Basis of Accounting

The government-wide statements (the Statement of Net Position and the Statement of Activities) are prepared using the economic resources measurement focus and the accrual basis of accounting. Fund financial statements (the Governmental Funds Balance Sheet and Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances) are prepared using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under this basis, revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

The District reports deferred inflows of resources on its balance sheet and statement of net position. Deferred inflows of resources arise when potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period. Deferred inflows of resources also arise when the District receives resources before it has a legal claim to them. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the deferred inflows of resources is removed from the balance sheet and revenue is recognized.

D. Budgets

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for the general, special revenue and capital projects funds. All annual appropriations lapse at fiscal year end. Project-length financial plans are adopted for all capital projects funds.

E. Cash and Cash Investments

Cash includes amounts in demand deposits, money market accounts and certificate of deposits.

Illinois Revised Statutes authorize the District to invest in securities guaranteed by the full faith and credit of the United States of America, interest-bearing savings accounts, certificates of deposit or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act, the State Treasurer's investment pool (authorized by ILCS 30, 235-2, e), and other permitted investments under paragraph 902, chapter 85 of the Statutes as amended by Public Act 86-426. Investments may only be made in banks, which are insured by the Federal Deposit Insurance Corporation.

Investments are stated at cost, which approximates market value and consist of The Illinois Funds (fair value equals value of pool shares). Oversight of The Illinois Funds

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

is performed by the State of Illinois Treasurer's Office.

F. Capital Assets

The accounting treatment over property, plant, and equipment (capital assets) depends on whether the assets are reported in the government-wide or fund financial statements.

Government-wide Statements

In the government-wide financial statements capital assets are valued at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets, which are recorded at their estimated fair value at the date of donation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Building and Improvements	7-50 years
Land Improvements	10-20 years
Furniture and Equipment	5-20 years
Books and Other Library Materials	7 years

The minimum capitalization threshold is any item with a total cost greater than \$1,000, except for books and library materials.

Fund Financial Statements

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

G. Compensated Absences

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. No liability is reported for unpaid accumulated sick leave. Vacation pay that is expected be liquidated with expendable available financial resources is reported as an expenditure and a liability in the government-wide statements.

H. Deferred Inflows and Outflows of Resources

Deferred outflows of resources related to pension expense represent amounts related to the differences between expected and actual experience, changes in assumptions and the net difference between projected and actual earnings on pension plan investments and post measurement date payments. See Note 6 for additional information on these deferred outflows.

Deferred inflows of resources consists of two items. Deferred inflows relating to property taxes do not fit the definition of a liability, that is, the use of resources to satisfy an obligation. Rather deferred property taxes represent a future recognition of revenue, therefore are classified as deferred inflows of resources. Deferred inflows related to pensions represent differences between expected and actual experience.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

I. Fund Equity

The District follows the reporting standards of GASB statement 54, “Fund Balance Reporting and Governmental Fund Type Definitions.” This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government’s fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Non-spendable fund balance – amounts that are not in a spendable form (such as prepaid expenses) or are required to be maintained intact;
- Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance – amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance – amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance – amounts that are available for any purpose; positive amounts are reported only in the general fund.

The board of trustees establish (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund. Assigned fund balance is established by the board of trustees through adoption or amendment of the budget as intended for specific purpose.

When fund balance resources are available for a specific purpose in more than one classification, it is the District’s policy to use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed.

J. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 – PROPERTY TAXES

Property tax revenue is budgeted and recognized based on the prior year’s levy. Therefore, it is the 2014 levy and collections from prior years that are reported as Property Tax Revenue in the financial statements. Most of the 2014 levy was collected between March 1, 2015 and December 31, 2015 as the result of tax bill payments due to the Counties on approximately June 1 and September 1 (Dupage County) and March 1 and August 1 (Cook County).

NOTE 2 – PROPERTY TAXES (Continued)

The 2015 levy was passed via ordinance in November 2015 with the proceeds designated to fund the 2016-2017 fiscal year. The 2015 property taxes attach as an enforceable lien on January 1, 2015. The 2015 property tax levy has been recorded as Deferred Property Taxes, and the uncollected portion of the levy reported as Property Taxes Receivable.

The Village of Roselle created a Tax Increment Financing Redeveloping Project and Plan to redevelop an area of the Village. Because of this tax increment revenue, the District is not collecting fully on its equalized assessed valuation.

NOTE 3 – DEPOSITS AND INVESTMENTS

Deposits. At year-end, the carrying amount of the District's deposits was \$1,640,988, not including cash on hand of \$584, and the bank balance was \$1,669,565. Of the bank balance, \$602,179 was covered by federal depository insurance and \$1,067,386 was collateralized with securities held by the pledging financial institution's agent in the District's name.

Included in deposits are five certificates of deposits (CDs) with twelve month maturities totaling \$592,953. Interest rates range from .5% to .75%.

Investments. All of the District's investments are in The Illinois Funds, which is an investment pool under the oversight of the State of Illinois Treasurer's Office. The Illinois Funds complies with Illinois law and is limited to the following: Direct United States Treasury obligations and issues of United States Agencies or Instrumentalities, agreements to repurchase United States Treasury obligations and issues of United States Agencies or Instrumentalities, Commercial Paper rated A1, P1 or equivalent, and AAA rated Money Market Funds.

	<u>Carrying Amount</u>
The Illinois Funds	\$ <u>1,242,771</u>

See Note 9 for a description of the Library Foundation investment and activity.

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2016 was as follows:

	<u>Balance</u> <u>June 30, 2015</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>June 30, 2016</u>
Capital assets, not being depreciated				
Land	\$ 105,000	\$ -	\$ -	\$ 105,000
Capital assets, being depreciated				
Land Improvements	82,040	-	(3,260)	78,780
Building and Improvements	3,598,275	73,149	(4,230)	3,667,194
Furniture and Equipment	508,984	77,331	(80,645)	505,670
Books and Library Materials	1,696,618	99,467	(171,717)	1,624,368
Total capital assets being depreciated	<u>5,885,917</u>	<u>249,947</u>	<u>(259,852)</u>	<u>5,876,012</u>

NOTE 4 – CAPITAL ASSETS (Continued)

	Balance June 30, 2015	Increases	Decreases	Balance June 30, 2016
Less accumulated depreciation for				
Land Improvements	48,825	2,641	(1,498)	49,968
Building and Improvements	2,315,061	149,638	(2,561)	2,462,138
Furniture and Equipment	296,471	49,112	(80,158)	265,425
Books and Library Materials	1,313,828	109,952	(171,717)	1,252,063
Total accumulated depreciation	3,974,185	311,343	(255,934)	4,029,594
Total capital assets being depreciated, net	1,911,732	(61,396)	(3,918)	1,846,418
Capital assets, net	\$ 2,016,732	\$ (61,396)	\$ (3,918)	\$ 1,951,418

NOTE 5 – LONG-TERM LIABILITIES

Long-term liabilities consisted of the following net pension obligation recorded under GASB 68:

	Balance July 1, 2015	Additions	Reductions	Balance June 30, 2016	Amounts Due In One Year
Net Pension Obligation	\$ 474,023	\$ 224,178	\$ -	\$ 698,201	\$ -

NOTE 6 – DEFINED BENEFIT PENSION PLAN

IMRF Plan Description. The District’s defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The District’s plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of a multi-employer public pension fund. A summary of IMRF’s pension benefits is provided in the “Benefits Provided” section of this document. Details of all benefits are available from IMRF. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Comprehensive Annual Financial Report that includes financial statements, detailed information about the pension plan’s fiduciary net position, and required supplementary information. The report is available for download at www.imrf.org.

Benefits Provided. IMRF has three benefit plans. The District participates in the Regular Plan (RP). All three IMRF benefit plans have two tiers. Employees hired *before* January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit,

NOTE 6 – DEFINED BENEFIT PENSION PLAN (Continued)

plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

Employees Covered by Benefit Terms. As of December 31, 2015, the following employees were covered by the benefit terms:

	<u>IMRF</u>
Retirees and Beneficiaries currently receiving benefits	33
Inactive Plan Members entitled to but not yet receiving benefits	28
Active Plan Members	<u>24</u>
Total	<u><u>85</u></u>

Contributions. As set by statute, the District’s Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The District’s annual contribution rate for calendar year 2015 was 13.33%. For the fiscal year ended June 30, 2016 the District contributed \$104,085 to the plan. The District also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF’s Board of Trustees, while the supplemental retirement benefits rate is set by statute.

Net Pension Liability. The District’s net pension liability was measured as of December 31, 2015. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

Actuarial Assumptions. The following are the methods and assumptions used to determine total pension liability at December 31, 2015:

- The *Actuarial Cost Method* used was Entry Age Normal.
- The *Asset Valuation Method* used was Market Value of Assets.
- The *Inflation Rate* was assumed to be 2.75%.
- *Salary Increases* were expected to be 3.75% to 14.50%, including inflation.
- The *Investment Rate of Return* was assumed to be 7.45%.
- *Projected Retirement Age* was from the Experience-based Table of Rates, specific to the type of eligibility condition, last updated for the 2014 valuation according to an experience study from years 2011 to 2013.
- The IMRF-specific rates for *Mortality* (for non-disabled retirees) were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience.
- For *Disabled Retirees*, an IMRF-specific mortality table was used with fully generational projection scale MP-2014 (base year 2014). The IMRF-specific rates were developed from the RP-2014 Disabled Retirees Mortality Table, applying the same adjustments that were applied for non-disabled lives.

NOTE 6 – DEFINED BENEFIT PENSION PLAN (Continued)

- For *Active Members*, an IMRF-specific mortality table was used with fully generational projection scale MP-2014 (base year 2014). The IMRF-specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.
- The *long-term expected rate of return* on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Portfolio Target Percentage	Long-Term Expected Real Rate of Return
Domestic Equity	38%	7.39%
International Equity	17	7.59%
Fixed Income	27	3.00%
Real Estate	8	6.00%
Alternative Investments	9	2.75-8.15%
Cash Equivalents	1	2.25%
Total	100%	

Single Discount Rate. A Single Discount Rate of 7.45% was used to measure the total pension liability. The projection of cash flow used to determine this Single Discount Rate assumed that the plan members' contributions will be made at the current contribution rate, and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. The Single Discount Rate reflects:

1. The long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits), and
2. The tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of the most recent valuation, the expected rate of return on plan investments is 7.50%, the municipal bond rate is 3.57%, and the resulting single discount rate is 7.45%.

NOTE 6 – DEFINED BENEFIT PENSION PLAN (Continued)

Changes in the Net Pension Liability.

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability (A)-(B)
Balances at December 31, 2014	\$ 4,721,636	\$ 4,247,613	\$ 474,023
Changes for the year:			
Service Cost	87,911	-	87,911
Interest on the Total Pension Liability	349,984	-	349,984
Differences Between Expected and Actual Experience of the Total Pension	(93,078)	-	(93,078)
Changes of Assumptions	16,411	-	16,411
Contributions - Employer	-	102,419	(102,419)
Contributions - Employees	-	48,755	(48,755)
Net Investment Income	-	(12,605)	12,605
Benefit Payments, including Refunds of Employee Contributions	(173,318)	(173,318)	-
Other (Net Transfer)	-	(1,519)	1,519
Net Changes	<u>187,910</u>	<u>(36,268)</u>	<u>224,178</u>
Balances at December 31, 2015	\$ 4,909,546	\$ 4,211,345	\$ 698,201

Sensitivity of the Net Pension Liability to Changes in the Discount Rate. The following presents the plan's net pension liability, calculated using a Single Discount Rate of 7.48%, as well as what the plan's net pension liability would be if it were calculated using a Single Discount Rate that is 1% lower or 1% higher:

	1% Lower (6.45%)	Current (7.45%)	1% Higher (8.45%)
Net Pension Liability	\$ 1,289,229	\$ 698,201	\$ 201,838

Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions. For the year ended June 30, 2016, the District recognized pension expense of \$244,198. At December 31, 2015, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Deferred Amounts Related to Pensions</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Deferred Amounts to be Recognized in Pension Expense in Future Periods		
Differences between expected and actual experience	\$ -	\$ 53,245
Changes of assumptions	41,430	-
Net difference between projected and actual earnings on pension plan investments	<u>265,071</u>	<u>-</u>
Total Deferred Amounts to be recognized in pension expense in future periods	<u>306,501</u>	<u>53,245</u>
Pension Contributions made subsequent to the Measurement Date, through June 30, 2016	<u>55,317</u>	<u>-</u>
Total Deferred Amounts Related to Pensions	<u>\$ 361,818</u>	<u>\$ 53,245</u>

NOTE 6 – DEFINED BENEFIT PENSION PLAN (Continued)

Deferred outflows of resources resulting from District pension contributions subsequent to the measurement date were \$55,317. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Year Ending December 31	Net Deferred Outflows of Resources
2016	65,902
2017	60,407
2018	69,064
2019	57,883
2020	-
Thereafter	-
Total	<u>\$ 253,256</u>

NOTE 7 – DEFERRED COMPENSATION PLAN

The District offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all regular District employees at their option, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation are held in trust until paid or made available to the employee or other beneficiary. The deferred compensation is not subject to the claims of the District’s creditors.

NOTE 8 – OPERATING TRANSFER

Interfund transfers are reported as operating transfers. During the year ended June 30, 2016, the General Fund transferred \$75,000 to the Special Reserve Fund and \$2,500 to the Audit Fund to provide for future capital replacement needs and future audit expenses, respectively.

NOTE 9 – LIBRARY FOUNDATION INVESTMENT

In January 2004, the Board voted to participate in the Roselle Public Library Foundation (Foundation), which is a 501(c)(3) organization. The District’s interest in the Foundation is reflected in the District’s financial statements as an investment.

The activity for the fiscal year is as follows:

Balance at July 1, 2015	\$ 61,087
Donations received	8,447
Administrative expenses	(477)
Payments for library materials and programs	(131)
Increase in market value/interest	<u>272</u>
Balance at June 30, 2016	<u>\$ 69,198</u>

The Foundation investments consist of cash, money market and certificates of deposit and are covered by federal depository insurance.

NOTE 10 – OPERATING LEASE

The District is committed under a lease for a copier machine. This lease is considered for accounting purposes to be an operating lease. Lease expenditures for the year ended June 30, 2016 amounted to \$3,396. Future minimum lease payments are as follows:

<u>Year Ended June 30</u>	
2017	\$ 3,396
2018	3,396
2019	<u>849</u>
	<u>\$ 7,641</u>

NOTE 11 – ADJUSTMENTS

Amounts reported in the statement of net position are different from the governmental funds balance sheet because:

Capital assets used in governmental activities are not financial resources and therefore are not capitalized in the funds.	\$ 1,951,418
Deferred outflows, net, related to pensions.	308,573
Liabilities for compensated absences, which will not mature in the current period, are not included in the governmental fund balances and, therefore, are deducted from net position.	(23,344)
Long-term liabilities are not due and payable in the current period and therefore they are not reported in the governmental funds balance sheet:	
Net Pension Obligation	<u>(698,201)</u>
	<u>\$ 1,538,446</u>

Amounts reported on the statement of activities are different from governmental funds statement of revenues, expenditures and changes in fund balances because:

The government funds report capital outlays as expenditures; however, in the statement of activities, the cost of these assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense and the loss of disposal of assets exceeded net capital asset purchases (\$315,261 less \$249,947)	\$ 65,314
Recognizing the pension expense (revenue) relating to change in deferred outflows and net pension obligation.	137,628
Decrease in the accrual for compensated absences.	<u>(228)</u>
	<u>\$ 202,714</u>

NOTE 12 – OTHER POSTEMPLOYMENT BENEFITS

The District is required to offer employees, who are IMRF vested, continued health insurance participation upon termination of employment. The departing employee pays the entire health insurance premium and therefore there is no explicit subsidy. Based on previous actuarial studies and the fact that only one retiree is availing them self of this option, the District believes the implicit subsidy, if any, is immaterial. Therefore, no amounts have been recorded as a liability, nor are any disclosures required.

NOTE 13 – PRIOR PERIOD ADJUSTMENT

A prior period adjustment increasing net position at the beginning of the year was made to adjust beginning balances for Deferred Inflows and Deferred Outflows related to a correction in June 30, 2015 reporting. The amount of \$170,856 represents the net of Deferred Outflows of \$176,797 and Deferred Inflows of \$5,941, as of June 30, 2015. There is no effect on current year's pension expense or net position.

REQUIRED SUPPLEMENTARY INFORMATION

ROSELLE PUBLIC LIBRARY DISTRICT

GENERAL FUND

SCHEDULE OF REVENUES AND EXPENDITURES -
ESTIMATED RECEIPTS AND APPROPRIATIONS COMPARED TO ACTUAL

FOR THE YEAR ENDED JUNE 30, 2016

	Appropriation Original and Final	Actual	Variance
REVENUES			
Property Taxes, Fines, Grants, Rentals			
Donations and Personal Property			
Replacement Taxes	\$ 1,978,975	\$ 1,764,385	\$ (214,590)
Other	-	20,188	20,188
Total Revenues	<u>1,978,975</u>	<u>1,784,573</u>	<u>(194,402)</u>
EXPENDITURES			
Personnel	1,188,104	968,218	219,886
Trustee Expenses	8,545	2,542	6,003
Library Materials	245,990	150,930	95,060
Operating Costs	55,055	36,692	18,363
Promotion and Publicity	45,617	36,398	9,219
Library Maintenance	230,112	143,703	86,409
Professional Services	31,185	21,249	9,936
Automation System	121,880	93,077	28,803
Capital Outlay	15,000	1,312	13,688
Per Capita Grant Expenditures	50,000	28,507	21,493
Grant/Donation Expenditures	100,000	10,620	89,380
Contingency	8,000	-	8,000
Total Expenditures	<u>2,099,488</u>	<u>1,493,248</u>	<u>606,240</u>
Excess of Revenues Over Expenditures	(120,513)	291,325	411,838
OTHER FINANCING USES			
Transfers Out	-	(77,500)	(77,500)
Net Change in Fund Balance	<u>\$ (120,513)</u>	<u>\$ 213,825</u>	<u>\$ 334,338</u>

ROSELLE PUBLIC LIBRARY DISTRICT

SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS

CALENDAR YEAR ENDED DECEMBER 31,

	2015	2014
Total Pension Liability		
Service Cost	\$ 87,911	\$ 93,662
Interest on the Total Pension Liability	349,984	316,006
Changes of Benefit Terms	-	-
Differences Between Expected and Actual Experience of the total Pension Liability	(93,078)	(10,430)
Changes of Assumptions	16,411	231,860
Benefit Payments, including Refunds of Employee Contributions	<u>(173,318)</u>	<u>(163,350)</u>
Net Change in Total Pension Liability	187,910	467,748
Total Pension Liability – Beginning	<u>4,721,636</u>	<u>4,253,888</u>
Total Pension Liability – Ending (A)	<u>\$ 4,909,546</u>	<u>\$ 4,721,636</u>
Plan Fiduciary Net Position		
Contributions – Employer	\$ 102,419	\$ 105,756
Contributions – Employee	48,755	52,231
Net Investment Income	(12,605)	257,394
Benefit Payments, including Refunds of Employee Contributions	(173,318)	(170,933)
Other (Net Transfer)	<u>(1,519)</u>	<u>(3,397)</u>
Net Change in Plan Fiduciary Net Position	(36,268)	241,051
Plan Fiduciary Net Position - Beginning	<u>4,247,613</u>	<u>4,006,562</u>
Plan Fiduciary Net Position – Ending (B)	<u>\$ 4,211,345</u>	<u>\$ 4,247,613</u>
Net Pension Liability – Ending (A) – (B)	<u>\$ 698,201</u>	<u>\$ 474,023</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	85.78%	89.96%
Covered Valuation Payroll	768,337	769,133
Net Pension Liability as a Percentage of Covered Valuation Payroll	90.87%	61.63%

Notes to Schedule: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available.

ROSELLE PUBLIC LIBRARY DISTRICT
SCHEDULE OF EMPLOYER CONTRIBUTIONS

Calendar Year Ended December 31,	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Valuation Payroll	Actual Contribution as a Percentage of Covered Valuation Payroll
2015	\$ 102,419	\$ 102,419	\$ -	\$ 768,337	13.33%
2014	100,987	100,987	-	769,133	13.52%

*Summary of Actuarial Methods and Assumptions Used in the Calculation of the 2015 Contribution Rate**

Valuation Date: Actuarially determined contribution rates are calculated as of December 31 each year, which are 12 months prior to the beginning of the fiscal year in which contributions are reported.

Methods and Assumptions Used to Determine 2015 Contribution Rates:

Actuarial Cost Method: Aggregate entry age = normal
Amortization Method: Level percentage of payroll, closed
Remaining Amortization Period: 28-year closed period
Asset Valuation Method: 5-year smoothed market; 20% corridor
Wage Growth: 4.0%
Price Inflation: 3.0%, approximate; No explicit price inflation assumption is used in this valuation.
Salary Increases: 4.40% to 16.0%, including inflation
Investment Rate of Return: 7.5%
Retirement Age: Experience-based table of rates that are specific to the type of eligibility condition; last updated for the 2011 valuation pursuant to an experience study of the period 2008 to 2010.
Mortality: RP-2000 Combined Healthy Mortality Table, adjusted for mortality improvements to 2020 using projection scale AA. For men, 120% of the table rates were used. For women, 92% of the table rates were used. For disabled lives, the mortality rates are the rates applicable to non-disabled lives set forward 10 years.
Other Information:
Notes: There were no benefit changes during the year.

* Based on Valuation Assumptions used in the December 31, 2013, actuarial valuation; note two year lag between valuation and rate setting.

This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, information is presented for those years for which information is available

ADDITIONAL INFORMATION

ROSELLE PUBLIC LIBRARY DISTRICT

GENERAL FUND

STATEMENT OF EXPENDITURES -
WORKING BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2016

	<u>WORKING BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
PERSONNEL			
Salaries	\$ 895,467	\$ 837,439	\$ 58,028
Intermittent Labor	500	-	500
Recruitment Advertising	15,804	15,804	-
Group Medical Insurance	152,696	106,454	46,242
Employee Recognition	3,400	2,995	405
Conferences	2,500	1,190	1,310
Continuing Education/Employee	2,200	984	1,216
Association Dues	3,800	2,744	1,056
Mileage Reimbursement/Travel	1,500	608	892
	<u>1,077,867</u>	<u>968,218</u>	<u>109,649</u>
TRUSTEE EXPENSES			
Board Supplies	400	182	218
Legal Notice Publications	3,500	1,769	1,731
Board Development/Training	2,000	385	1,615
Advocacy/Public Relations	700	90	610
Association Dues	350	116	234
Mileage Reimbursement/Travel	100	-	100
	<u>7,050</u>	<u>2,542</u>	<u>4,508</u>
LIBRARY MATERIALS			
Books	94,200	51,098	43,102
Periodicals	10,900	9,159	1,741
Audio Visual Materials	30,500	19,862	10,638
RBP Reimbursement Payments	500	154	346
Databases/CD ROM	78,300	63,886	14,414
Material Processing Supplies	8,500	5,021	3,479
Binding	350	-	350
OCLC Pricing	300	191	109
Processing/Outsourced	3,500	1,750	1,750
	<u>227,050</u>	<u>151,121</u>	<u>75,929</u>

(Continued)

GENERAL FUND - STATEMENT OF EXPENDITURES -
 WORKING BUDGET AND ACTUAL (Continued)

	WORKING BUDGET	ACTUAL	VARIANCE
OPERATING COSTS			
Office Supplies	\$ 8,600	\$ 10,983	\$ (2,383)
Departmental Supplies	13,585	6,858	6,727
Postage	4,000	1,524	2,476
Equipment Rental	300	196	104
Small Equipment Purchases	2,000	935	1,065
Telephone	8,390	8,593	(203)
Office Equipment Maintenance Contracts	12,500	7,603	4,897
	<u>49,375</u>	<u>36,692</u>	<u>12,683</u>
PROMOTION AND PUBLICITY			
Programming	19,400	16,090	3,310
Newsletter	17,908	17,713	195
Public Relations	3,162	1,746	1,416
Promotional Materials	1,000	849	151
	<u>41,470</u>	<u>36,398</u>	<u>5,072</u>
LIBRARY MAINTENANCE			
Utilities - Electric/Gas	72,630	46,631	25,999
Utilities - Water	4,800	2,758	2,042
Garbage Removal	100	-	100
Contract Custodial Services	37,000	32,662	4,338
Custodial Supplies	5,000	2,895	2,105
Insurance - Building and Contents	14,000	10,140	3,860
Snow Removal	10,000	5,510	4,490
Landscape Maintenance	4,000	1,915	2,085
Mechanical Maintenance/Operations Contract	52,000	36,737	15,263
Security System Maintenance	9,000	4,455	4,545
	<u>208,530</u>	<u>143,703</u>	<u>64,827</u>
PROFESSIONAL SERVICES			
Legal Fees/Expenses	12,000	6,707	5,293
Accounting Fees	10,500	10,505	(5)
Payroll Processing	3,300	2,788	512
Bank Fees	550	239	311
Collection Services	800	-	800
Consulting Services	500	-	500
Appraisal Fee	1,500	1,010	490
	<u>29,150</u>	<u>21,249</u>	<u>7,901</u>

(Continued)

GENERAL FUND - STATEMENT OF EXPENDITURES -
 WORKING BUDGET AND ACTUAL (Continued)

	<u>WORKING BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
AUTOMATION SYSTEM			
TLC Software Maintenance	\$ 15,000	\$ 14,323	\$ 677
LAN Maintenance	26,000	24,850	1,150
Purchase of Computer Hardware/Software	34,000	32,039	1,961
Internet Line Fee	20,000	12,480	7,520
Computer Hardware Maintenance	3,500	2,123	1,377
Software Licensing/Purchase	12,000	7,071	4,929
	<u>110,500</u>	<u>92,886</u>	<u>17,614</u>
CAPITAL OUTLAY			
Library Equipment	1,500	1,034	466
Furniture	2,000	278	1,722
	<u>3,500</u>	<u>1,312</u>	<u>2,188</u>
GRANT EXPENDITURES			
Per Capita Grant	28,489	28,507	(18)
	<u>28,489</u>	<u>28,507</u>	<u>(18)</u>
MISCELLANEOUS			
Staff Purchases	-	597	(597)
Friends of the Library/Gift Expenditures	-	4,523	(4,523)
Gift Expenditures	-	5,000	(5,000)
On the Same Page Expenditures	-	500	(500)
	<u>-</u>	<u>10,620</u>	<u>(10,620)</u>
CONTINGENCY			
	<u>3,515</u>	<u>-</u>	<u>3,515</u>
TOTAL EXPENDITURES	<u>\$ 1,786,496</u>	<u>\$ 1,493,248</u>	<u>\$ 293,248</u>

ROSELLE PUBLIC LIBRARY DISTRICT

OTHER FUNDS

COMBINING BALANCE SHEET

JUNE 30, 2016

	<u>Building Maintenance</u>	<u>Social Security</u>	<u>IMRF</u>	<u>Workers' Compensation Insurance</u>	<u>Unemploy- ment Insurance</u>	<u>Liability Insurance</u>	<u>Audit</u>	<u>Working Cash</u>	<u>Total</u>
ASSETS									
Cash and Cash Investments	\$ 13,660	\$ 50,100	\$ 94,596	\$ 8,873	\$ 21,735	\$ 15,309	\$ 9,454	\$ 186,124	\$ 399,851
Property Taxes Receivable	<u>1,706</u>	<u>31,926</u>	<u>54,041</u>	<u>696</u>	<u>848</u>	<u>3,931</u>	<u>6,037</u>	<u>-</u>	<u>99,185</u>
Total Assets	<u>\$ 15,366</u>	<u>\$ 82,026</u>	<u>\$ 148,637</u>	<u>\$ 9,569</u>	<u>\$ 22,583</u>	<u>\$ 19,240</u>	<u>\$ 15,491</u>	<u>\$ 186,124</u>	<u>\$ 499,036</u>
LIABILITIES									
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEFERRED INFLOWS OF RESOURCES									
Deferred Property Taxes	<u>3,242</u>	<u>61,066</u>	<u>103,485</u>	<u>1,246</u>	<u>1,528</u>	<u>7,468</u>	<u>11,553</u>	<u>-</u>	<u>189,588</u>
Total Liabilities and Deferred Inflows of Resources	<u>3,242</u>	<u>61,066</u>	<u>103,485</u>	<u>1,246</u>	<u>1,528</u>	<u>7,468</u>	<u>11,553</u>	<u>-</u>	<u>189,588</u>
FUND BALANCES									
Restricted for Statutory Purposes	<u>12,124</u>	<u>20,960</u>	<u>45,152</u>	<u>8,323</u>	<u>21,055</u>	<u>11,772</u>	<u>3,938</u>	<u>186,124</u>	<u>309,448</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 15,366</u>	<u>\$ 82,026</u>	<u>\$ 148,637</u>	<u>\$ 9,569</u>	<u>\$ 22,583</u>	<u>\$ 19,240</u>	<u>\$ 15,491</u>	<u>\$ 186,124</u>	<u>\$ 499,036</u>

ROSELLE PUBLIC LIBRARY DISTRICT

OTHER FUNDS

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2016

	Building Maintenance	Social Security	IMRF	Workers' Compensation Insurance	Unemploy- ment Insurance	Liability Insurance	Audit	Working Cash	Total
REVENUES									
Property Taxes	\$ 3,064	\$ 58,667	\$ 108,705	\$ 3,454	\$ 1,966	\$ 7,018	\$ 10,220	\$ -	\$ 193,094
Interest Income	24	121	221	20	52	36	16	-	490
Total Revenues	<u>3,088</u>	<u>58,788</u>	<u>108,926</u>	<u>3,474</u>	<u>2,018</u>	<u>7,054</u>	<u>10,236</u>	<u>-</u>	<u>193,584</u>
EXPENDITURES									
Social Security and Medicare	-	61,621	-	-	-	-	-	-	61,621
IMRF	-	-	106,570	-	-	-	-	-	106,570
Workers' Compensation Insurance	-	-	-	2,535	-	-	-	-	2,535
Unemployment Insurance	-	-	-	-	2,438	-	-	-	2,438
Liability Insurance	-	-	-	-	-	7,620	-	-	7,620
Audit	-	-	-	-	-	-	10,902	-	10,902
Total Expenditures	<u>-</u>	<u>61,621</u>	<u>106,570</u>	<u>2,535</u>	<u>2,438</u>	<u>7,620</u>	<u>10,902</u>	<u>-</u>	<u>191,686</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	3,088	(2,833)	2,356	939	(420)	(566)	(666)	-	1,898
OTHER FINANCING SOURCES (USES)									
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,500</u>	<u>-</u>	<u>2,500</u>
Net Change in Fund Balances	3,088	(2,833)	2,356	939	(420)	(566)	1,834	-	4,398
FUND BALANCES									
Beginning of Year	<u>9,036</u>	<u>23,793</u>	<u>42,796</u>	<u>7,384</u>	<u>21,475</u>	<u>12,338</u>	<u>2,104</u>	<u>186,124</u>	<u>305,050</u>
End of Year	<u>\$ 12,124</u>	<u>\$ 20,960</u>	<u>\$ 45,152</u>	<u>\$ 8,323</u>	<u>\$ 21,055</u>	<u>\$ 11,772</u>	<u>\$ 3,938</u>	<u>\$ 186,124</u>	<u>\$ 309,448</u>

ROSELLE PUBLIC LIBRARY DISTRICT

GENERAL PROPERTY TAX DATA

JUNE 30, 2016

LEVY YEAR	COOK COUNTY			DUPAGE COUNTY		
	2015	2014	2013	2015	2014	2013
ASSESSED VALUATION	\$ 57,666,443	\$ 59,652,102	\$ 57,953,261	\$ 608,217,913	\$ 586,884,094	\$ 608,423,013
TAX EXTENSIONS						
Corporate Fund	\$ 188,307	\$ 175,411	\$ 169,244	\$ 1,558,863	\$ 1,521,790	\$ 1,516,190
Building Maintenance Fund	789	716	615	2,433	2,348	4,259
Social Security Fund	7,013	6,633	6,980	54,131	52,233	55,367
IMRF Fund	12,379	11,705	10,470	91,233	97,423	91,263
Workers' Compensation Fund	637	596	1,026	608	2,934	608
Unemployment Insurance Fund	1,232	1,492	1,505	608	587	3,651
Liability Insurance Fund	1,307	1,133	1,642	6,082	5,869	7,301
Audit Fund	1,125	955	1,231	10,340	9,390	6,084
Totals	\$ 212,789	\$ 198,641	\$ 192,713	\$ 1,724,298	\$ 1,692,574	\$ 1,684,723
TAX RATES						
Corporate Fund	0.3265	0.2936	0.2920	0.2563	0.2593	0.2492
Building Maintenance Fund	0.0014	0.0012	0.0012	0.0004	0.0004	0.0007
Social Security Fund	0.0120	0.0111	0.0120	0.0089	0.0089	0.0091
IMRF Fund	0.0212	0.0196	0.0181	0.0150	0.0166	0.0150
Workers' Compensation Fund	0.0011	0.0010	0.0017	0.0001	0.0005	0.0001
Unemployment Insurance Fund	0.0016	0.0025	0.0026	0.0001	0.0001	0.0006
Liability Insurance Fund	0.0024	0.0019	0.0029	0.0010	0.0010	0.0012
Audit Fund	0.0021	0.0016	0.0021	0.0017	0.0016	0.0010
Totals	0.3683	0.3325	0.3326	0.2835	0.2884	0.2769
COLLECTIONS	\$ 100,638	\$ 194,661	\$ 188,561	\$ 823,542	\$ 1,688,179	\$ 1,679,459
PERCENTAGE OF EXTENDED TAXES COLLECTED	47.29%	98.00%	97.85%	47.76%	99.74%	99.69%

ROSELLE PUBLIC LIBRARY DISTRICT

SCHEDULE OF INSURANCE IN FORCE

JUNE 30, 2016

Description of Coverage	Amount of Coverage	Expiration Date	Insuring Company
PACKAGE			
General Liability			
Each Occurrence	1,000,000	12/31/16	Great American
General Aggregate	3,000,000		
Employee Benefits Liability	1,000,000/2,000,000		
Public Officials Liability	1,000,000/2,000,000		
Premises Medical Payments	5,000/15,000		
Sexual Abuse and Molestation	1,000,000		
Medical Expense Limit	10,000		
Self-Insured Retention	35,000		
Property			
Real and Personal Property	1,000,000		
Flood Aggregate	1,000,000		
Earthquake	1,000,000		
Extra Expense	1,000,000		
Crime			
Money and Securities	500,000		
Forgery and Alteration	Included		
Employee Dishonesty	Included		
Business Auto			
Limit of Liability	1,000,000		
Uninsured/Underinsured Motorist	1,000,000		
Auto Medical Payments	5,000		
Self-Insured Retention	35,000		
EXCESS PROPERTY			
Per Occurrence	250,000,000	12/31/16	Hartford Fire
Flood	10,000,000		
Earthquake	10,000,000		
EXCESS LIABILITY – 1ST LAYER			
Per Occurrence/Aggregate	5,000,000	12/31/16	National Casualty
Sexual Abuse/Molestation	5,000,000		
Public Officials	5,000,000		
Automobile Liability	5,000,000		
Employee Benefits Liability	5,000,000		
Employers Liability	5,000,000		
EXCESS LIABILITY – 2ND LAYER			
	5,000,000	12/31/16	Markel American Insurance
BOILER & MACHINERY			
	150,000,000	12/31/16	Federal Insurance
WORKERS' COMPENSATION			
	Statutory/1,000,000	12/31/16	Hartford, Midwest

(Continued)

SCHEDULE OF INSURANCE INFORCE (Continued)

Description of Coverage	Amount of Coverage	Expiration Date	Insuring Company
CYBER LIABILITY			
Privacy Liability	1,000,000	12/31/16	Libraries of Illinois Risk Agency
Privacy Regulatory Claims	1,000,000		
Security Breach Response	1,000,000		
Security Liability	1,000,000		
Multimedia Liability	1,000,000		
Cyber Extortion	1,000,000		
Business Income and Digital	1,000,000		
Asset Restoration			
PCI HSS Assessment	100,000		